



**THE LEARNING CENTER  
FOR THE DEAF**  
ATHLETICS DEPARTMENT

**POSITION: HEAD COACH**

Provide direct supervision and support to assistant coach(es) and athletes including leadership and coordination in your specific sport to allow worthwhile learning experiences for student athletes.

**REQUIREMENTS:**

- Previous experience as a coach in the assigned sport including knowledge of issues and priorities important to the athletes' needs preferred
- A minimum of conversational fluency in American Sign Language required, with native, or near-native ASL fluency preferred
- Ability to communicate and work effectively as part of a team
- CPR, First Aid, OSHA and Medical Certifications are required
- A valid drivers license and a clean driving record required
- National Federation High School Coach's Certification, preferred, but not required

**SUPERVISOR:** Athletic Director

**FUNCTIONS AND RESPONSIBILITIES:**

Responsible for assisting Athletic Director in selecting, supervising, and evaluation of Assistant Coach(es).

Attend various meetings, as needed, to ensure smooth communication and implementation of plans. Responsible to ensure that all externally and internally required reports are complete, accurate, and submitted on time or as scheduled.

Communicate with student athletes clearly and effectively including the philosophy and fundamental skills associated with the sport. Enthusiastically and successfully recruit student athletes. Stress good sportsmanship, safety, and the values of athletics, positive community relations and a positive image of the school to students, staff and opponents.

Conduct regular sport practice sessions for one and one-half or two hours on weekdays throughout the sports season (except with the permission of the Athletic Director to cancel a particular practice session). Accompany and supervise student athletes on sporting events at TLC throughout the state and country.

Provide direct supervision of student athletes in vehicles, locker rooms, gyms, playing fields, cafeteria, and dorms during sport practices. Coaches will wait with students until all members of the team have been picked up from an event. Supervise and instruct student athletes and

managers in caring for and storing equipment and supplies; maintaining lockers, showers and supply rooms; washing towels and uniforms; keeping scores and statistics; and securing personal items. Securing all doors; and turning out lights at the completion of practice or event.

Provide the Athletic Director with up-to-date rosters and eligibility lists at the beginning of the practice season and at any time the roster changes including practice schedules, team meetings and game schedule. Also, consults with the Athletic Director prior to suspending or dismissing any student from the sport team.

Care for injured students, working closely with the athletic trainer when available or school nurse, on the TLC campus by sending them immediately (if possible) to the Health Center. Report any hazardous situation to the Athletic Director in a timely manner.

Become familiar with the Massachusetts Bay Independent League (MBIL), Girls Independent League (GIL), New England Preparatory School Athletic Council (NEPSAC) and Eastern Schools for the Deaf Athletic Association (ESDAA) manual, bylaws, and comply with all TLC policies and procedures including the TLC Coaches Handbook.

May be delegated and trained to conduct medication administration or certain medical procedure responsibilities for students.

Some lifting may be required when working with young students or students with special needs, however, TLC embraces and celebrates a spirit of inclusion and diversity, and reasonable accommodations and modifications will be made whenever possible. The diversity of our student population may require that some assignments have a heavier physical responsibility due to safety. If the opening for which you are applying will require more strenuous physical activity, the unique needs will be discussed at the time of interview.

Perform other tasks as assigned by the Department Supervisor.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

TLC is proud to be an equal opportunity employer and all employees and applicants for employment are afforded equal opportunity in every area of hiring and employment without regard to race, color, religious creed, national origin, ancestry, sex, gender identity, age, criminal record (inquiries only), handicap (disability), mental illness, retaliation, sexual harassment, sexual orientation, genetics, active military, and any other legally protected characteristic.